

HORNING PARISH COUNCIL



Minutes of a meeting of HORNING Parish Council held on Monday 1st June 2026 in the Mill Suite at 1900 hrs

Present:

Cllr G Martin (Chair)
Cllr D Evans
Cllr P Avellino
Cllr G Evans

Clerk / RFO: Jo Beardshaw
District/County Councillor Adam Varley was present

Number of Parishioners: 1

- 1. To note apologies for absence.** Cllrs Davis, Burgess and Cavendish had sent their apologies, which were recorded.
- 2. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- 3. To approve the minutes of the previous meeting.** To receive and approve the minutes of the ANNUAL Parish Council meeting held on Wednesday 13th May. **APPROVED**
- 4. To update Council on outstanding projects**
 - a. Clerk. Defibrillator audit. **The Clerk** would continue to progress the defibrillator audit
 - b. Clerk. Village Hall Green wall grants. The Historic England grant had been refused due to pressure of requests. The National Lottery Grant was still being considered.
 - c. Cllr Davis. Staithe Lease. Cllr Davis was dealing with the Staithe lease and the Clerk had received the confirmation of the cancellation of the land registry. **Cllr Martin** would speak with Cllr Davis to obtain further information
 - d. Cllr G Evans. Lower Street steps. Cllr Evans noted that half of the steps were without the correct tape. **The Clerk** would contact BBT and ask them to replace the tape or paint the 8 steps that are without tape / markings.
 - e. Clerk. Removal of planters in September '26. **Cllr D Evans** would speak to R Morris regarding the removal of the planters in September
 - f. Clerk. Dog / litter bins. **The Clerk** would purchase a litter bin and would ask BBT to fit it (if less than £500) and if not the Clerk would email costings to Council.
 - g. Cllr Burgess. MAG 002 report. Not available
 - h. Cllr Avellino. Brown signs. Completed
 - i. Clerk. Signpost at Ferry Road. The Clerk would bring quotes to the following meeting or would manage the process over email, depending on quotation figures.
- 5. To consider items of correspondence:**

- a. Road closure information. Council agreed that there was no sense in sending the road closure engagement policy for small / short road closures.
- b. NNDC. Notice of vacancy. Noted
- c. Nurture Group. Price increase for recreation ground works. The price had been increased to £662 per year. **AGREED**

6. Parishioners' Matters

To adjourn the meeting to allow members of the public to speak.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting

District Councillor / County Councillor reports (format recorded)

Members of the public to speak

Council held a lengthy discussion regarding the safety of the A1062.

To reconvene the meeting. The meeting was reconvened at 8.04.

7. To report receipts **Finance**

- a. To receive confirmation of finances. **The Clerk** would transfer funds from the current account to the savings account.
- b. To receive information on receipts:
 - 7.b.1.** £454.81 Glass recycling
 - 7.b.2.** £155 Swan Inn contribution to litter picking for the 2025 calendar year
- c. To agree and authorise payments

Voucher	Cheque	Name	Description	Amount
26		Unity Bank	Service charge	7.00
27		Jo Beardshaw	APM tea and biscuits	8.85
28		Jessica Mckenna	Litter pick	155.00
29		A D Forster	Bus stop cleaning	40.00
30		NEST pension	NEST pension	144.35
31		Jo Beardshaw	Clerk salary	737.25
32		HMRC	HMRC Tax	139.02
33		Jo Beardshaw	Planning portal reimbursement	58.50
TOTAL				1,289.97

8. Planning.

- a. Planning applications received:
 - 8.a.1.** None
- b. Planning application decisions:
 - 8.b.1.** BA/2026/0034/FUL. Driftwood, 104 Lower Street. Change of use to allow short term holiday let accommodation. Refused.

9. Agenda items. To discuss agenda items:

- a. To consider whether Council would wish to commit to a 1 year or 3 year policy term with AJG insurance. The Chairman noted that the market was fairly soft and that there would be no reason to tie in to a one year term. Council **AGREED** to confirm a one year term. **The Clerk** would inform the insurers of the decision.

- b. To receive and consider the Internal Audit report for the 2025/2026 Annual Governance and Accountability Review. Ms S Hunt had undertaken the audit and made various recommendations, which would be recorded on the August agenda
- c. To consider and approve the Annual Governance statement for the 2025/2026 accounts. **APPROVED**
- d. To note the bank reconciliation for the financial year 2025/2026. **APPROVED**
- e. To receive, consider and approve the Annual Accounting Statement for the 2025/2026 accounts. **APPROVED**
- f. To note the period for public rights and publication of the unaudited Annual Governance and Accountability Return. **APPROVED**
- g. To consider if the Parish Council is eligible and wishes to hold the General Power of Competence. The Parish Council confirmed that it could not hold the General Power of Competence on the basis that 2/3rds of the Parish Councillors were not elected (rather than co-opted)
- h. To confirm the asset register for the financial year 2025/2026. **CONFIRMED**

10. To list items for the Horning Reach Parish News

- a. NO meeting in July on website

11. Closure of meeting and date of next meeting: Monday 3rd August 2026 at 7pm in the **MILL SUITE (Village Hall Annexe). Please note that there is no meeting in July.**