

HORNING PARISH COUNCIL



NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council: You are hereby summoned to attend a **meeting of Horning Parish Council Meeting in Mill Suite** on **MONDAY 1st June 2026 at 7pm** for the purpose of transacting the following business:

Je. Beardshaw

Parish Clerk / RFO

Press and Public are welcome

AGENDA

- 1. To note apologies for absence.**
- 2. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.

3. To approve the minutes of the previous meeting

To receive and approve the minutes of the ANNUAL Parish Council meeting held on Wednesday 13th May

4. To update Council on outstanding projects

- a. Clerk. Defibrillator audit
- b. Clerk. Village Hall Green wall grants
- c. Cllr Davis. Staithe Lease.
- d. Cllr G Evans. Lower Street steps.
- e. Clerk. Removal of planters in September '26
- f. Clerk. Dog / litter bins
- g. Cllr Burgess. MAG 002 report. If available
- h. Cllr Avellino. Brown signs
- i. Clerk. Signpost

5. To consider items of correspondence:

- a. Road closure information.
- b. NNDC. Notice of vacancy
- c. Nurture Group. Price increase for recreation ground works

6. Parishioners' Matters

To adjourn the meeting to allow members of the public to speak.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting

District Councillor / County Councillor reports (format recorded)

Members of the public to speak

To reconvene the meeting

7. To report receipts Finance

- a. To receive confirmation of finances.
- b. To receive information on receipts:
 - 7.b.1.** £454.81 Glass recycling
 - 7.b.2.** £155 Swan Inn contribution to litter picking for the 2025 calendar year

- c. To agree and authorise payments

Voucher	Cheque	Name	Description	Amount
26		Unity Bank	Service charge	7.00
27		Jo Beardshaw	APM tea and biscuits	8.85
28		Jessica McKenna	Litter pick	155.00
29		A D Forster	Bus stop cleaning	40.00
30		NEST pension	NEST pension	144.35
31		Jo Beardshaw	Clerk salary	737.25
32		HMRC	HMRC Tax	139.02
33		Jo Beardshaw	Planning portal reimbursement	58.50
TOTAL				1,289.97

8. Planning.

- a. Planning applications received:

8.a.1. None

- b. Planning application decisions:

8.b.1. BA/2026/0034/FUL. Driftwood, 104 Lower Street. Change of use to allow short term holiday let accommodation. Refused.

9. Agenda items. To discuss agenda items:

- a. To consider whether Council would wish to commit to a 1 year or 3 year policy term with AJG insurance
- b. To receive and consider the Internal Audit report for the 2025/2026 Annual Governance and Accountability Review
- c. To consider and approve the Annual Governance statement for the 2025/2026 accounts
- d. To note the bank reconciliation for the financial year 2025/2026
- e. To receive, consider and approve the Annual Accounting Statement for the 2025/2026 accounts.
- f. To note the period for public rights and publication of the unaudited Annual Governance and Accountability Return will be 17th June 2026 to 27th July 2026
- g. To consider if the Parish Council is eligible and wishes to hold the General Power of Competence.
- h. To confirm the asset register for the financial year 2025/2026

10. To list items for the Horning Reach Parish News

- 11. Closure of meeting and date of next meeting: Monday 3rd August 2026 at 7pm in the MILL SUITE (Village Hall Annexe). Please note that there is no meeting in July.**