

HORNING PARISH COUNCIL



NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council: You are hereby summoned to attend a **meeting of Horning Parish Council Meeting in Mill Suite** on **Monday 2nd February 2026 at 7pm** for the purpose of transacting the following business:

Jo Beardshaw

Parish Clerk / RFO

Press and Public are welcome

AGENDA

- 1. To note apologies for absence.**
- 2. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- 3. To approve the minutes of the previous meeting**
To receive and approve the minutes of the Parish Council meeting held on Monday 5th January 2026.
- 4. To update Council on outstanding projects**
 - a. Land registration. Allotment land and Village Green.
 - b. Summer Bunting sponsorship project.
 - c. Tree works. Concern regarding Oak Tree. Cllr Evans had looked at the Oak Tree.
 - d. Multi-use games area – for consideration as to location
 - e. Community work team. Due in the village in February. Allotment work / hedge work / benches on Village Green / Cleaning play equipment / general work on St Benet's Green / washing Mill Suite. Upper Street Green digging out noticeboard. Clerk to discuss with the team
 - f. Anglia in Bloom competition – no interest from parishioners.
- 5. To consider items of correspondence:**
 - a. Comms working party. Update and suggestions to Council.
 - b. BA/2025/0412/TCAA. Birchwood, 100 Lower Stret. T1 Alder (leaning). Felled. No objection made by the BA to these works
 - c. Clerk. Set up of North Walsham Area Councils
 - d. Chairman. Update on road closures
 - e. Hiscox insurers. Update on insurance for working party events
 - f. Great Yarmouth Council. Notice of Community Infrastructure Levy hearings. cil.planning.great-yarmouth.gov.uk
 - g. BA/2026/0012/TCAA. Noosa Sound, 80 Lower Street. Willow – pollard at 4.5m. Application received.
 - h. North Norfolk District Council. Confirmation of Horning Parish Council's Precept request of £27,524
 - i. NNDC. Lawful Development Certificate. Clover Hill Farm, Long Lane. [Link](#)
 - j. Broads Authority. [Landscape Character Assessment Supplementary Planning Document](#). Consultation 12 January to 9 February.
 - k. Central Government. Local Government Finance Settlement for 26/27 and 27/28 and 28/29

6. Parishioners' Matters

To adjourn the meeting to allow members of the public to speak.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting

District Councillor / County Councillor reports (format recorded)

Members of the public to speak

To reconvene the meeting

7. To report receipts **Finance**

- a. To receive confirmation of finances.
- b. To receive information on receipts
- c. To agree and authorise payments

	VAT Date	Payee	Description	DD/SO / BACS	Amount	VAT
1		Jessica Mckenna	Litter Picking	S/O	155.00	
2		Clerk	Salary and expenses	BACS	737.25	
4		NEST	Pension (part paid by Clerk)	DD	144.27	
5		HMRC	Tax	BACS	139.02	
6		Carol Gilden	Gardening. December works	BACS	201.50	
8		Nurture Landscapes Ltd	Grounds #376545	BACS	62.62	10.44
		St Benet's PCC		BACS	500.00	

Plus, any invoices received after publication of the agenda

8. Parish Councillor reports. To receive any Parish Councillor reports and updates, including:

9. Planning.

a. Planning applications received:

9.a.1. None

b. Planning application decisions:

9.b.1. BA/2025/0326/FUL. Percival Moorings, Ferry Road. The siting of a single person use toilet cubical for staff and customers of Percival Moorings (retrospective). Approved

9.b.2. BA/2025/0329/FUL. Bureside Estate, Plot 20A, Crabbetts Marsh. Replacement houseboat previously located on the site for holiday use. Approved

10. Agenda items. To discuss agenda items:

- a. To consider the donation description to St Benet's PCC (Churchyard maintenance / Horning Reach)
- b. To confirm the engagement of Sarah Hunt as the Internal auditor for the Parish Council for the 2025/2026 AGAR and accounts, and to review the engagement letter
- c. To consider the removal of a dog bin on Upper Street, Horning
- d. To review asset register prior to year end.
- e. To review requirements for assertion 10 of the Annual Governance and Accountability Review for the financial year 2025/2026

11. To list items for the Horning Reach Parish News

12. Closure of meeting and date of next meeting: Monday 2nd March 2026 at 7pm in the **MILL SUITE (Village Hall Annexe).**