

HORNING PARISH COUNCIL



NOTICE OF A MEETING OF THE PARISH COUNCIL

To Members of the Council: You are hereby summoned to attend a **meeting of Horning Parish Council Meeting in St Benet's Hall on Monday 1st September 2025 at 7pm** for the purpose of transacting the following business:

Jo Beardshaw

Parish Clerk / RFO

Press and Public are welcome

AGENDA

- 1. To note apologies for absence.**
- 2. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- 3. To approve the minutes of the previous meeting**
To receive and approve the minutes of the Parish Council meeting held on Monday 4th August 2025.
- 4. To receive the Chairman's report**
- 5. To update Council on outstanding projects and to receive the Asset Management report**
 - 5.1.** Flint Wall- planned for October 2025
 - 5.2.** Village maps
 - 5.3.** Community service update – work at the allotments during August. Allotment committee
 - 5.4.** Brown signs
 - 5.5.** Planters / bollards on the Village Green and to discuss communicating with those that tend them currently
 - 5.6.** Asset register – Recreation Ground and Village Green included as assets
 - 5.7.** Land registration. Allotment land, Recreation Ground and Village Green
 - 5.8.** Summer Bunting sponsorship project
 - 5.9.** Village Sign
 - 5.10.** Beacon maintenance
 - 5.11.** Dedication trees update
- 6. To consider items of correspondence:**
 - a.** Broads Authority. Broads Briefing
 - b.** County Councillor Richard Price. SAM2 quotation
 - c.** Norwich Gardening and Landscaping Ltd. Quotation for cutting and strimming of Recreation Ground
 - d.** Norfolk Association of Local Councils. Information update
 - e.** Police. Operation Radium.
 - f.** Catfield PC. Survey response regarding NNDC Planning.
 - g.** Fish and Chip Van. Decision to cease trading in Horning.
- 7. Parishioners' Matters**

To adjourn the meeting to allow members of the public to speak.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting

District Councillor / County Councillor reports (format recorded)

- Members of the public to speak
- Reconvene meeting

8. To report receipts Finance

8.1. To receive confirmation of finances

8.2. To receive information on receipts:

8.3. To agree and authorise payments

	VAT Date	Payee	Description	DD/SO / BACS	Amount	VAT
1		Jessica Mckenna	Litter Picking	S/O	155.00	
2		Clerk	Salary and expenses (signage for accessible benches and slipway and fuel for community service work)	BACS	801.41	
4		NEST	Pension (part paid by Clerk)	DD	144.27	
5		HMRC	Tax	BACS	139.02	
6		Carol Gilden	Village Green cut and village sign and steps.	BACS	330.75	
7		URM	Glass recycling	DD		
8		Horning Hub	VJ day printing	BACS	25.00	
9	12.08.25	Broadland Toilet Hire Ltd	Toilet hire for Community Service	BACS	294.00	49.00
10	31.07.25	Nurture Landscapes	Ground maintenance July	BACS	62.62	10.44

Plus, any invoices received after publication of the agenda

9. Parish Councillor reports. To receive any Parish Councillor reports and updates, including:

10. Planning.

10.1. Planning applications received: None

10.2. Planning application decisions:

10.2.1. BA/2025/0002/HHAPP. Plot K, Bureside Estate. Replace 25 m of timber quay-heading with multi-lock plastic piling. Appeal to Secretary of State

11. Agenda items. To discuss agenda items:

- 11.1.** To consider options for slipway charges and season tickets and to put together instructions for use.
- 11.2.** To consider the application for the registration of land as a Village Green paperwork.
- 11.3.** To consider subscribing to Scribe accountancy software and to receive a quote received.
- 11.4.** To consider plans for a new or refreshed Parish Council website with calls to action and buttons such as:
 - Defibrillator
 - How to recycle various
 - Brainstorm other ideas for engagement

12. To list items for the Horning Reach Parish News

- 12.1.** Sign update

13. Closure of meeting and date of next meeting: Monday 6th October 2025 at 7pm in St Benet's Hall

14. The Chairman closed the meeting at 2100 hrs