

HORNING PARISH COUNCIL



Minutes of a meeting of HORNING Parish Council held on Monday 4th August 2025 in St Benet's Hall at 1900 hrs

Present:

Cllr A Varley (Chairman)
Cllr G Martin
Cllr S Burgess
Cllr G Evans
Cllr C Nicholson
Cllr R Cavendish
Cllr I Davis

Clerk / RFO: Jo Beardshaw
County Councillor Richard Price. Not present
District Councillor Adam Varley. Present as Parish Councillor and District Councillor

Number of Parishioners: 6.

- 1. To note apologies for absence.** Cllr Avellino had sent her apologies as she was away. These apologies were accepted
- 2. Declarations of Interest.** Members are invited to declare personal or prejudicial interests in items on the agenda. It is a requirement of the Parish Council's (Model Code of Conduct) Order 2001 S8 that declarations from a member include the nature of the interest and whether it is personal or prejudicial.
- 3. To approve the minutes of the previous meeting**
To receive and approve the minutes of the Parish Council meeting held on Monday 2nd June 2025. **APPROVED**
- 4. To receive the Chairman's report.** The Chairman recorded Council's frustration at the issues with Nurture Landscaping during the month. The Clerk noted that she had reviewed various alternative suppliers and had received significant assurance that Nurture would not fail the village again.
- 5. To update Council on outstanding projects and to receive the Asset Management report**
 - a.** Flint Wall. The Clerk explained that the wall was in the plan for works in October 25.
 - b.** Village maps. The Chairman confirmed that this is in hand.
 - c.** Community service update – work at the allotments. The Council agreed that rather than removing green waste, there could be a bonfire on site if necessary. The Clerk summarised the current activities at the site.
 - d.** Brown signs . County Cllr Price had agreed to fund the signs and Council agreed that the Clerk would ask the businesses on the brown signs to support the signage. Council thanked Cllr Avellino for her hard work on the brown signs.
 - e.** Planters / bollards on the Village Green and to discuss communicating with those that tend them currently. Ongoing.
 - f.** Asset register – Recreation Ground and Village Green included as assets. To be reviewed at the November finance meeting

- g. Land registration. Allotment land, Recreation Ground and Village Green. Cllr Martin confirmed that it would be worth registering the land. **The Clerk** would review this on Parish Online and start the process. **The Clerk** would confirm the costings
- h. Summer Bunting sponsorship project. Cllr Evans was continuing to work on the project. Cllrs Nicholson and Evans would work together to work on the bunting.
- i. Village Sign. Cllr Evans recorded that sign had been removed and painted. He noted that he had suffered some difficulties with the pictures and noted that the project would be time consuming
- j. Beacon maintenance. It was **AGREED** that the work would be undertaken in April at the rate quoted. £490
- k. Picnic / wheelchair accessible benches update. The Chairman thanked the anonymous donors and the Horning Boat Show for their funding of these projects. **The Clerk** would purchase signs to encourage people to USE THE BIN
- l. Dedication trees update. Cllr Avellino was thanked for her work on the dedication trees
- m. Bench on recreation ground. The Vice Chairman would contact a parishioner to see if the bench could be removed.

6. To consider items of correspondence:

- a. Parishioner. Concerns regarding the Ropes Hill junction pedestrian crossing. The Clerk would let Highways know that it was a source of concern
- b. Cllr Price. Summary of role and powers for the proposed Mayor for Norfolk and Suffolk. Noted
- c. Parishioner. Complaint regarding noticeboard on Upper Street Green. The Clerk / Cllr Martin would ask the Community Service team to dig the sign out if they have time.
- d. NCC. Drainage map of Horning. Council thanked Cllr Price for sending the maps.
- e. Customer. Complaint regarding slipway. The Clerk would purchase a sign 'Use at your own risk'
- f. Nurture Landscaping. Correspondence regarding poor work. Noted
- g. NNDC. Application for works to trees. Ashcroft, 86 Lower Street. Works to two trees and one dead tree removal. Noted
- h. NCC. Norwich Western Link update. Ongoing works and additional funding from Central Government. Noted
- i. NALC. Government pay scale agreement. 3.2% pay increase for the 2025/2026 year. Noted
- j. Allotment tenant. Suggestions for improvement of allotments. The Clerk would revert to the resident and suggest that this project needed to come from the tenants rather than enforced by the Parish Council.

7. Parishioners' Matters

To adjourn the meeting to allow members of the public to speak.

The period of time designated for public participation at a meeting in accordance with standing order 3(e) shall not exceed 15 minutes unless directed by the Chairman of the meeting

- Members of the public to speak
- Reconvene meeting

8. To report receipts **Finance**

- a. To receive confirmation of finances.
- b. To receive information on receipts:
 - i Tree donation. £145. 3/06/25
- c. To agree and authorise payments

	VAT Date	Payee	Description	DD/SO / BACS	Amount	VAT
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1		Jessica Mckenna	Litter Picking	S/O	155.00	
2		Clerk	Salary and expenses (signage for accessible benches)	BACS	827.89	
4		NEST	Pension (part paid by Clerk)	DD	162.08	
5		HMRC	Tax	BACS	172.15	
6		Carol Gilden	Village Green cut and village sign and steps.	BACS	322.50	
7		URM	Glass recycling	DD		
8		Jessica Mckenna	Edging at Staithe	BACS	25.00	
9		Clerk	Reimbursement for Community service consumables	BACS	122.75	
10		Tidings	Reimbursement of costs for new padlock for slipway	BACS	TBC	
11		S Burgess	Reimbursement for slipway costs	BACS	36.47	
12		P Avellino	Reimbursement for plaque. Plus lock for staithe	BACS	38.89	
13		K Wright	44. Village signs works	BACS	1273.00	
14		K Wright	45 / 46. picnic table fitting	BACS	3100.00	
15		NALC	Website hosting and management	BACS	84.00	
16		NBB Outdoors	Benches	BACS	1652.40	275.40
17	03.07.25	NNDC	Dog bins and litter bins	BACS	3453.84	575.64
18	04.07.25	NPTS	Chairmanship training	BACS	90.00	15.00

Plus, any invoices received after publication of the agenda

9. Parish Councillor reports. To receive any Parish Councillor reports and updates, including:

10. Planning.

a. Planning applications received: None

- b.** Planning application decisions:
 - i** BA/2025/0150/FUL. Percival Moorings. Installation of self contained, freestanding toilet unit with internal effluent tank not connected to mains drainage (retrospective). Refused. Noted

11. Agenda items. To discuss agenda items:

- a.** To receive an update on the Fish and Chip van and to record if the Clerk would send an invoice for the fish and chip van. The Fish and Chip vendor had attended the meeting, He confirmed that he would be attending on Wednesdays in the near future. Council AGREED the motion to agree an annual contract with a donation of £125. Cllr Nicholson proposed, Cllr Evans seconded. All AGREED
- b.** To amend the wording, if necessary, of the Litter Pick Contract. The Clerk would make the required amendments and circulate them.
- c.** To confirm the listed items on the insurance schedule, noting the replacement estimate in 2020 for the war memorial. Council resolved to increase the insured value of the war memorial to £20,000 and to add the insured values of the playground equipment to the November Finance meeting
- d.** To consider action following the Staithe Working party, held prior to the Parish Council meeting. The Chairman of the Staithe working party recorded that Council had until now not been protected by any liability for works required to the Staithe. Cllr Davis had held a number of phone calls with the Broads Authority. The working party had tentatively agreed a 99 year lease with a rent figure, together with rent reviews. The Broads Authority would generate the lease documentation and fund the contract. He noted that as part of a separate discussion the working party was keen to work towards removing the '24 hour moorings'. The Broads Authority agreed to look at options for different models for alternative suggestions such as separating the day boats, 2 hour limits for day time mooring, and various other options. Cllr Martin proposed, Cllr Nicholson seconded. ALL AGREED
- e.** To consider making a contribution to the Horning Hub for printing and posters for the VJ80 day on Friday 15th August 2025. **AGREED**

12. To list items for the Horning Reach Parish News

- a.** Staithe update

13. Closure of meeting and date of next meeting: Monday 1st September 2025 at 7pm in St Benet's Hall